



## CARTF

SpringHill Suites, Boise

May 7, 2021

### MINUTES

**Joshua Wickard**- Public Defender (Chairman)  
**Michelle Weir**- DHW, Family & Children Services  
**OPEN**-Children with Disabilities  
**Sheila Sturgeon Freitas, PhD**- Mental Health  
**Doug Giddings**-Idaho County Sheriff  
**Melissa Osen**- Foster Youth  
**James Curb** – Homeless Education Liaison  
**Jill Robertson**- Parent  
**Molly Vaughn**- Victim Services Coordinator

**Jennifer Tachell**- Educator (Vice-Chairman)  
**Susan Bradford, MD** – Pediatrician  
**Jennifer Bergin**- Child Advocate Attorney  
**Hon. Steve Clark**- Civil Magistrate Judge  
**Madison Miles**- Prosecuting Attorney  
**Tahna Barton** – CASA  
**Hon. Mark Rammell**- Criminal Magistrate Judge  
**Nadine McDonald** – Juvenile Justice  
**Alana Minton**- Administrator of the Courts

Mindy Peper – Task Force Support

#### **ABSENT**

Guests: Gayla Smutny, CFR Team

#### **Welcome**

Wickard welcomes everyone.

McDonald motions to amend the original agenda due to cancelation of guest.  
Freitas seconds, all in favor and so moved.

CARTF reviews the April 2021 minutes. Tachell makes a motion to approve the minutes with minor noted changes, Rammell seconds, all in favor and so moved.

Minton introduces herself to the task force.

#### **Debrief of Federal CJA Meeting**

During workshops there was lots of discussion around racial inequalities and how data is collected. Is there bias? Is it disproportionate? Are we gathering the right data?

Plan to discuss what we want to do as a task force and what projects and issues we want to tackle?

There was a session on trafficking and trafficking efforts.

Reviewed all 52 CJA reports to find themes, partners, projects. These seemed to vary from state to state based on their authority.

Task force discussed need for statutory authority for the CFR Team, such as the maternity death review committee recently received.

Walked away from the federal meeting with a general feeling that CARTF is doing a lot and doing well, especially considering the statutory constraints and how many hats our members wear.

## **Subcommittee Updates**

*Grants-* see Cycle One Grant Applications

*Conference-* task force looks at the conference data shared with us from ICTF. Overall, it seems our Keeping Children Safe conference fills a need that is different from this year's SFTI conference.

*CFR Team-* Barton and Smutny present the CFRT annual report on the 2018 case reviews. The report will be made available on our website. A quick facts sheet will be made available in the near future.

Barton states that the task force would like to ask Dr. Eric Studebaker with the Idaho State Department of Education to join the CFR Team. Rammell makes a motion to add Studebaker to the CFR Team. Tachell seconds. All in favor and so moved.

*Publications-* no new update

## **Task Force Nominees**

CARTF discusses potential task force nominees to fill the representative roles for law enforcement and children with disabilities. Recommendations include Curtis Carper from Nampa Police Department and Ruth York with Idaho Federation of Families. Peper will reach out to them and see if they would like to visit with CARTF.

## **Cycle One Grant Applications**

Peper explains how the scoring matrix and rubric work and gives direction to the task force on how to score the two grants.

After task force takes time to score, Rammell makes a motion to discuss the grants. Giddings seconds. Discussion is held.

McDonald makes a motion to approve the Elmore County grant for amended requested amount of \$5000. Giddings seconds. All in favor and so moved.

McDonald makes a motion to approve the INCAC grant for \$3000. Robertson seconds, all in favor and so moved.

Grant subcommittee plans to meet in July to make improvements before Cycle Two opens.

## **New Meeting Format for CARTF**

After discussion, it is decided that CARTF will meet longer. Meetings will be held virtually in January and February and in person March-May and September-November. The September meeting will typically be held in a different part of the state, starting in 2022. The new format starts this September.

### **OWL Purchase for Virtual Meetings**

Peper discusses the need for a meeting Owl and a device like a laptop to use for connecting. Rammell makes a motion to approve this purchase and McDonald seconds. All in favor and so moved.

**Next Meeting:** June 4, 2021

Possible Agenda Items:

- Guests- Legislative update- Miren Unsworth- confirmed at 9 a.m.; Heather Cunningham at 10 a.m.
- ACTION ITEM: Conference Sponsorship Levels
- ACTION ITEM: Vendor opportunity at ISPA conference
- Fall planning

### **Upcoming Meetings/ Agendas (May 2021 to April 2022)**

Plan future speakers- October

Suicide Prevention Council- April 2021

Three-year CARTF strategies- November/January/ February/March- a goal a month- Peper write report to review in April.

Changes and ideas to publications and process- November

Deb Alsaker-Burke- June

Tabled grants and nominations

Central intake- Jan

YES- Feb

Foster youth panel- not during COVID

Citizen Review panel- October meeting, annual

CASA

Casey Program

INCAC- attending September meeting

Conference Update- Grossman or every other year

Appointments and Executive Order Updates

Approval of final CFRT annual report

Upper Valley Child Advocacy Center- March

May and November- grant app decisions

May- CFRT Annual Report presentation

June- ACTION ITEM: Bylaw Review and defining of roles; begin October conference discussion; reconsider and decide on new meeting format; Peper collect binders and clean-up

*Budget and Legislative update*

*Subcommittee updates (grants, conferences, publications, CFR Team)*

**Adjourn**