

The Governor's Task Force on Children at Risk

Grant Mid-Term Report

Formatting notes:

- Reports should be typed in 12-point, Arial or Calibri.
- Report should be emailed to **CARTF coordinator at idcartf@gmail.com**.
- Report should be submitted by **September 15 (CYCLE ONE) or March 15 (CYCLE TWO)**

Cover sheet:

- Date of mid-term report
- Organization's name and contact information (full address, including mailing address if different, and telephone, email, and Web address)
- Contact person's name, title, and contact information (telephone, email)
- Amount received and date award was received
- Signature of Executive Director or agency lead

Report:

- Briefly state the progress of your project. Include any modifications that have been necessary and/or obstacles that the project has encountered.
- Describe use of funds so far. If you have not been able to start spending down funds, explain why.