



The Governor's Task Force on Children at Risk

Grant Application CYCLE TWO

**Application Deadline:
Cycle One: April 5
Cycle Two: October 5**

www.IDCARTF.org

idcartf@gmail.com

Grant Program Information

Cycle One runs February 1-January 31

Cycle Two runs August 1-July 31

Grant Purpose:

The purpose is to improve the quality of investigative, administrative, and judicial handling of child abuse and neglect cases, particularly child sexual abuse and exploitation throughout the state.

Funding Priorities:

Preference will be given to applicant projects and funding requests that meet one or more of the following strategic goals:

- The handling of child abuse and neglect cases, particularly cases of child sexual abuse and exploitation
- The handling of cases of suspected child abuse or neglect related fatalities; and
- The investigation and prosecution of cases of child abuse and neglect, particularly child sexual abuse and exploitation
- The handling of cases involving children with disabilities or serious health-related problems who are victims of abuse or neglect
- The formation, improvement, strengthening, and/or training of county multidisciplinary teams and members

Who is eligible?

- Programs must be located in Idaho or provide services to residents of Idaho.
- Grants are available to serve local prosecutors and multidisciplinary teams (MDT) throughout the state. This includes prosecutors, law enforcement, Department of Health and Welfare child protection staff, representatives from the Guardian ad Litem program, juvenile and adult probation, medical personnel, school officials, and any other persons deemed beneficial because of their roles in cases concerning child abuse and neglect.
- Programs must have an Employer Identification Number (EIN) and an identified fiscal agent.

Amount and Frequency:

- Between \$1,000 and \$5,000 per CARTF grant cycle
- A fiscal organization cannot exceed \$9,999 in CARTF grant awards within a 4-year timespan

Timeline: Cycle 1

February 1	Annual Application Available
April 5	Applications due to CARTF
May	Award Decisions
June 5	Award Letters Distributed
July 15	Grants Funded
September 15	Mid-Project Use of Funds Report or Exception Letter
January 15	Funds Liquidated
January 31	Project Period Ends/ Final Report Due

Timeline: Cycle 2

August 1	Annual Application Available
October 5	Applications due to CARTF
November	Award Decisions
December 5	Award Letters Distributed
January 15	Grants Funded
March 15	Mid-Project Use of Funds Report or Exception Letter
July 15	Funds Liquidated
July 31	Project Period Ends/ Final Report Due

How To Apply:

- Send one **typed electronic copy** of application to Mindy Peper at idcartf@gmail.com by **5 p.m. on April 5 for Cycle One or October 5 for Cycle Two**
- **PLEASE READ GRANT GUIDANCE SHEET BEFORE APPLYING FOR THIS GRANT**

Evaluation:

Applications will receive a technical review by the CARTF administrative support prior to scoring by the grant subcommittee. All scored grants will be forwarded to CARTF for final evaluation and award determination.

CARTF Annual Grant Application
Due: Cycle One- April 5 and Cycle Two- October 5
Grant Award Range: \$1,000 - \$5,000

NOTE: THIS APPLICATION IS FOR CYCLE ONE

Name of Applicant Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Website URL (address), if available: _____

Phone: _____ Fax: _____ E-mail: _____

Federal Employer Identification Number (EIN): _____

DUNS number (if applicable): _____

Project Title _____

Program Contact Person/Phone: _____

Fiscal Agent Contact Person/Phone: _____

<p>Official Authorized to Sign Grant Application</p> <p>Name and Title: _____</p> <p>Address: _____</p> <p>City, State, Zip: _____</p> <p>Phone: _____ Fax: _____ E-mail: _____</p> <p>Authorized Signature _____ Date _____</p>
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4. How will you measure the success of this project proposal? List 2-5 specific and measurable objectives.

5. Include here any additional information you feel is pertinent to this application and would help our task force with making a decision.

Reporting Requirements

All grantees of the CARTF fund will be required to file two reports with CARTF- a mid-project use of funds update and a final project report.

USE OF FUNDS UPDATE

The first report will be filed by **September 15** (Cycle One) or **March 15** (Cycle Two) of the funding cycle and will state that project funds have been received and that the grantee has begun to spend the funds, describing progress thus far. If the grantee has not begun to spend down funds, then the report will include a letter seeking an extension of this deadline.

FINAL REPORT

The second and final project report will be filed by **January 31** (Cycle One) or **July 31** (Cycle Two) and will thoroughly describe the outcomes and result of the project, who it served, how the funds were used, and more. Report forms will be provided to each grantee via email.

By accepting the CARTF funds, you and your organization understand and agree to adhere to the reporting requirements.

Budget: Please use the following budget form to show all expenses and income for the project.

Expenditure Categories	Funds Requested From CARTF	Other Funds Available for this Project (Specify Cash or In-Kind).	Budget Justification/Narrative	Total
Personnel				
Supplies				
Equipment				
Training/Training Materials				
Printing/Copying				
Travel				
Marketing / Communication				
Other (specify)				
Other (specify)				
TOTAL				

Additional Budget Comments

1. Include any additional information of explanation pertinent to your budget request.

Funding Recognition

2. Describe clearly how you will advertise and/or promote the Governor's Task Force on Children at Risk (CARTF) if your project is funded.

W-9

- ✓ Complete and include a W-9 form. (Available on CARTF website under grants tab)

Closing Date

- ✓ Send one typed copy of application electronically-in pdf format- to idcartf@gmail.com by April 5 for Cycle One or October 5 for Cycle Two
- ✓ Save your file as: yourorganization_CARTFgrant_CYCLE_YEAR
For example: helpingkids_CARTFgrant_CYCLE2_2021

Technical assistance is available by emailing Mindy Peper at idcartf@gmail.com

FOR CARTF USE ONLY:

Date and Time Application Received:

Date Technical Review Complete:

Date Task Force Review Complete:

Award Decision:

Date Letter Submitted to Organization:

Date Use of Fund Report Received:

Date Final Project Report Received: