



## CARTF

SpringHill Suites, Boise

June 1, 2018

### MINUTES

**Joshua Wickard**- Public Defender (Chairman)  
**Michelle Weir**- DHW, Family & Children Services  
**James Baugh**-Children with Disabilities  
**Sheila Sturgeon Freitas, PhD**- Mental Health  
**Doug Giddings**-Idaho County Sheriff  
**Melissa Osen**- Foster Youth  
**JoAnn Gemar** – Homeless Education Liaison  
**Jill Robertson**- Parent  
**Lisa Nordstrom**- Child Advocate Attorney

**Jennifer Tachell**- Educator (Vice-Chairman)  
**Susan Bradford, MD** – Pediatrician  
**Jennifer Bergin**- Attorney  
**Hon. Steve Clark**- Civil Magistrate Judge  
**Galen Carlson**- Prosecuting Attorney  
**Tahna Barton** – CASA  
**Hon. Mark Rammell**- Criminal Magistrate Judge  
**Nadine McDonald** – Juvenile Justice  
**Molly Vaughn**- Victim Services Coordinator

**Anthony James** – Task Force Support

#### ABSENT

Guests: Thresa Abbott, Child Fatality Review Team (CFR Team)

Chairman Joshua Wickard called the meeting to order at 9:00am.

The minutes of the May 2018 CARTF meeting were reviewed for corrections and adoption. Ms. Nadine MacDonald made a motion to adopt the minutes of the May 2018 CARTF meeting with the necessary corrections. The motion was properly 2<sup>nd</sup> by Ms. Jill Robertson and unanimously carried by the Task Force.

Ms. Michelle Weir provided a review of Task Force Funding. Ms. Weir informed the Task Force that \$73K (USD) in funding remains through September 30, 2018. She explained that the Task Force must allocate funding by September 30, 2018. Funding must be liquidated before December 31, 2018.

Ms. Tahna Barton proposed Coroner Training with excess funds. The Task Force Membership was amenable to the idea.

Ms. Weir informed the Task Force that a grant cycle is typically three (3) years.

Ms. Barton and Ms. Theresa Abbott presented the Child Fatality Review (CFR) Team Report. Ms. Barton's brief included the following highlights:

- Children represent 26% of Idaho's population
- The CFR Team is collecting data and providing data to decision makers for action. Ms. Barton noted that the CFR Team is working to improve information dissemination.
- Attendance issues makes the work of the CFR Team more challenging.
- The CFR Team is in the process of developing a new member orientation process.

- The CFR Team noticed that unsanitary conditions were common and prevalent in SUIDS cases.
- Midwifery reviews will require an additional 2-3 meetings and one (1) analyst.

Chairman Wickard stated that midwifery reviews can be addressed in future reports.

James Baugh made a motion to allocate resources the CFR Team to open perinatal reviews. The motion was properly 2<sup>nd</sup> by Jill Robertson and unanimously carried by the Task Force.

Chairman Wickard expressed agreement with the motion as it falls within the purview of the CFR Team’s mission. He also expressed that there could be a budgetary impact.

Ms. Weir recommended trend reporting in future reporting.

Judge Mark Rammell made a motion to accept the report from the CFR Team. The motion was properly 2<sup>nd</sup> by Jill Robertson and unanimously carried by the Task Force.

The Task Force selected Ms. Heather Simonich to provide training on Trauma Informed Care at the 2018 Annual Conference. The Task Force discussed ideas for promotional items for the October 2018 Conference. Nadine MacDonald made a motion to authorize the Chairman to approve the order(s) for the conference promotional items and materials not to exceed \$2,000. The motion was properly 2<sup>nd</sup> by Jill Robertson and unanimously carried by the Task Force.

The Task Force discussed the tentative Agenda for the conference.

The Task Force reviewed Grant Applications totaling \$18,123.00 from the following:

<b>Organization</b>	<b>Amount Requested</b>	<b>Proposed Use</b>
CASA	\$ 1,223.00	Training & Equipment
St. Luke’s	\$ 7,900.00	Training
SAFE	\$ 9,000.00	Training & Equipment
<b>TOTAL</b>	<b>\$18,123.00</b>	

The Task Force made the following Grant Awards:

<b>Organization</b>	<b>Amount Awarded</b>	<b>Requirements</b>
CASA	\$1,223.00	Standard Reporting Requirements
SAFE	\$9,000.00	Standard Reporting Requirements;

		Additional Requirement: Provide an After-Action Report on the training
TOTAL	\$10,223.00	

The Task Force agreed to allow St. Luke's to resubmit their grant application and provide a more detailed plan.

Anthony James, Task Force Support, solicited feedback and input from the Task Force regarding website updates and enhancements.

The monthly Task Force meeting adjourned at 12:55pm.